

NUTRITION SERVICES DIVISION MANAGEMENT BULLETIN		No. 02-701
TO:	All Public School Districts and County Offices of Education	ISSUE DATE: March 2002
ATTENTION:	Food Service Directors and County Superintendents	
SUBJECT:	California Summer Food Service Program Start-Up and Expansion Grants	

**CALIFORNIA
NUTRITION SERVICES
START-UP AND EXPANSION GRANT
APPLICATION DEADLINE:
APRIL 15, 2002**

This is to announce that the California Department of Education (CDE), Nutrition Services Division (NSD), has reimbursement grant funds, up to \$15,000 per site, available for eligible public school districts and county offices of education to assist with one-time expenses in implementing or expanding the Summer Food Service Program (SFSP).

School districts and county offices of education meeting the following criteria may be approved for the grants:

- Establish a school and/or a nonschool site in an area where at least 50 percent of the children are eligible for free or reduced price meals;
- Operate the program for a minimum of three years beginning with the federal fiscal year in which the start-up or expansion grant is approved;
- Have school sites open their food service facilities to feed children in the community as well as those enrolled in their summer school;
- Have school sites open their food service facilities to feed children in the community two weeks beyond the summer school's operating dates; and
- Obligate grant funds no later than June 30, 2002.

Grant applications must be postmarked no later than April 12, 2002. Grant application forms and instructions are attached.

Approved school districts or county offices of education will receive written notification that will allow them to obligate and encumber grant funds by May 15, 2002. The written notification will contain the approved dollar amount for each site, approved dollar amount for each item, and an expenditure report that must be completed and submitted to the NSD in order to receive the grant funds.

School districts and county offices of education are encouraged to consider using these start-up and expansion grants because they provide opportunities to assist children to return to school ready to learn and achieve academically. The grants may be used for outreach, training and to purchase or repair food service equipment.

If you have any questions, please contact John Copley, Program Resources, Education and Policy Unit at (916) 323-6631, (800) 952-5609, or jcopley@cde.ca.gov.

Marilyn Briggs, Director
Nutrition Services Division
Assistant Superintendent of Public Instruction